

## Working in partnership

### APPENDIX A

10

Head of Environmental Health Partnership:  
Ian Rickman

**Your Ref:**

**Our Ref:** HS

**Contact:** Environmental Health Partnership

**Ext.:** 4373

**Date:** 27<sup>th</sup> May 2016

Dear Colleague

### **INFORMATION FOR FAREHAM BOROUGH COUNCIL HACKNEY CARRIAGE AND PRIVATE HIRE DRIVERS**

I am writing with information regarding a number of topics, too many for the newsletter. To prevent this being too long I am attaching some of the information as enclosures. Please read and then keep these enclosures for future reference.

The enclosures cover the following subjects:

- Safeguarding Children and Adults at Risk of Harm and Abuse
- Guide and Assistance Dogs in Vehicles
- Hackney Carriage and Private Hire Conditions (now in effect)

### **Tariff**

We review the tariff annually and ask drivers/owners/operators whether they want any changes made. Please let us know before the 31<sup>st</sup> July 2016 if you would like changes to the tariff these can be an increase, decrease, or any other changes. Contact the Licensing Team at [licensing@fareham.gov.uk](mailto:licensing@fareham.gov.uk) or by letter or to our address below. If you are unable to write in please phone us on 01329 824366. If we receive requests to change the tariff we will take a report to the September 2016 Licensing and Regulatory Affairs committee. Any changes agreed by committee will be effective from April 2017.

### **Travel Vouchers/Tokens**

Fareham Office:  
Environmental Health Section, Fareham Borough Council  
Civic Offices, Civic Way, Fareham, Hampshire, PO16 7AZ  
Tel: 01329 236100  
Fax :01329 821770  
Email: [regulatory@fareham.gov.uk](mailto:regulatory@fareham.gov.uk)

Gosport Office:  
Environmental Health Section, Gosport Borough Council  
Town Hall, High Street, Gosport , Hampshire, PO12 1EB  
Tel: (023)9258 4242  
Fax: (023)9254 5360  
Email: [ehs@gosport.gov.uk](mailto:ehs@gosport.gov.uk)

We have been in discussions with Hampshire County Council with a view to being able to reimburse drivers for travel vouchers and have agreed to trial the following procedure from 1st June 2016 to the 1<sup>st</sup> November 2016.

Drivers will now be able to bring travel vouchers into the Cash Office at the Civic Offices to have them reimbursed.

Vouchers may be presented at the Cash Office during opening hours Monday to Friday 08:45–16:00. If you are intending to visit the Licensing Team please avoid 12:00 – 14:00 if possible as we are sometimes short of staff over lunchtimes.

Please do not present tokens totalling over the value of £50 for reimbursement in one transaction, as we may not have the cash available.

The current vouchers are ORANGE 2016/2017 and only these can be accepted by FBC. The vouchers change colour each year and expire 31st March every year and drivers are asked NOT to accept them after this date. You will not need to submit a reimbursement form, however, please ensure you produce your driver's badge on request.

Drivers can get reimbursement direct from HCC if they are registered with the reimbursement scheme. To do this a Passenger Transport Group Voucher Reimbursement claim form and Banking form would need to be completed.

If you have any queries regarding travel tokens please contact me in the first instance.

## **Medicals**

All drivers need to meet the DVLA Group 2 Standards as adopted by Fareham Borough Council for Hackney Carriage and Private Hire drivers.

We have had a number of medicals returned recently where the driver has suffered from acute coronary syndrome and/or percutaneous coronary intervention (PCI). This may be a condition the driver has had for some years which has not previously required further testing.

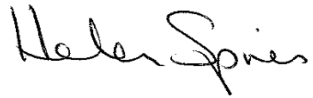
These drivers have not been passed as fit to drive until they have undergone an exercise test (treadmill test) or other functional test requirements can be met and only then if there is no other disqualifying condition. Where there is a history of acute coronary syndrome and/or percutaneous coronary intervention a functional test is required every 3 years.

Please be aware when you submit your medical that there may be further testing required. This may be for a wide range of reasons. If this is the case testing will be at your own expense and your badge will not be issued until we have been notified you are fit to drive.

## **Town Tariff Board**

The board by the Market Quay rank is out of date and I have asked for it to be removed until such time as we can update it.

Yours faithfully



Helen Spires  
Licensing Manager

Enclosures: Safeguarding Children and Adults at Risk of Harm and Abuse  
Guide and Assistance Dogs in Vehicles  
Hackney Carriage and Private Hire Conditions